

ROLE DESCRIPTION

Title: Head Teacher (Chair of College)
Reports to: Council of Management
Supervises: All staff

Background

This is a new and challenging position and the ideal candidate will be dynamic and energetic with strong leadership and excellent communication skills; together with a background in Waldorf Steiner education.

The Aberdeen Waldorf School was founded in 1977 and is located within a beautiful site on the outskirts of Aberdeen. It is near to and has close associations with the first Camphill Community founded by Dr Karl König. The school starts with Kindergarten and goes through Class 10.

Our desire is to establish the School as a superior offering to other private schools in Aberdeen. The school is looking to recruit a Head Teacher (Chair of College) who can develop and deliver a modern Waldorf Steiner curriculum that offers a real and sustainable alternative to mainstream education whilst complying with modern standards of education and HMIe requirements.

As this is likely to involve significant management of change within the school in over a relatively short period of time, the ideal candidate will be dynamic and energetic and will possess strong leadership and excellent communication skills together with a background in Waldorf Steiner education. The person who takes us the post will be supported by an energetic, professional Council.

Key Responsibilities

- Manage the day to day operations of the school
- Supervise, mentor and develop staff to achieve their potential
- Work with College and/or teachers to continually improve educational standards
- Work with Council to establish clear objectives for school development
- Develop and deliver a marketing strategy aimed at increasing pupil numbers
- Develop mechanisms for compilation and reporting of data that accurately measures the performance of pupils, staff and the school towards stated objectives
- Actively promote positive relationships within the school community, i.e. between staff, parents and friends and any relevant third parties

Essential Requirements

- Background in teaching or experience of working within an educational establishment
- Experience and/or extensive knowledge of Steiner Waldorf education
- Management experience with ability to lead and make decisions
- Demonstrable track record of getting things done individually and/or as part of a team
- Comfortable with handling data and preparation of management reports

Desirable Requirements

- Knowledge of or familiarity with current employment law
- Ability to control and interpret financial information
- Writing policies and procedures